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| **Document Name** | Cell Phone Usage Policy |
| **Document Number** | M2013p |
| **Last revised** | September 13, 2022 |
| **Purpose** | To ensure the cell phone is used appropriately for the business |
| **Connecting Documents** | Not applicable |
| **Connecting Forms** | Not applicable |
| **Connecting Systems** | Not applicable |

**Cell Phone Usage Policy**

**EZ STAK has decided to give you a Cell phone, for Business/Personal usage.**

**The following applies:**

**1. EZ STAK will pay per month and after that, you are responsible for the balance. This balance will be deducted off your pay cheque. We will be monitoring this monthly.**

**2. EZ STAK will expect you to use this Cell phone responsibly and not to abuse this privilege. As well, the Cell phone is not to be tampered with in any way.**

**3. If this agreement is breached in anyway, the Cell phone will be taken away.**

**4. As EZ STAK expects all Cell phone users to refrain from using these devices in anyway whilst driving a vehicle, since it is a safety hazard for all concerned, any incidents/accidents relating to this, will be the sole responsibility of the Cell phone user.**